

# David Pengelly Autocare Ltd - Privacy Statement

## Privacy Policy

As you may be aware the new EU General Data Protection Regulation GDPR rules come into effect on 25th May 2018. This is to let you know that we're adhering to these regulations and what we're doing about protecting your Privacy.

We take your privacy very seriously and when you share your data with us we take care to protect it. That's why we've updated our Privacy Policy to reflect this.

This is a quick overview of the regulations and what you can expect in relation to this. With reference to the GDPR regulations individuals have eight important rights.

The following information relates to how we treat each of these rights with respect to the GDPR and your data.

1: The right to be informed - Essentially this means that you have the right to know what we do with your data, why and how you can withdraw your consent.

2: The right of access - You have the right to know what data we store about you, check that it is accurate, or that it is being used lawfully and we will provide you with any data that we hold about you in the same format in which you made the request.

3: The right to rectification - Should you believe the information we hold about you to be inaccurate then you may contact us and we will correct the information we store about you free of charge.

4: The right to erasure - You may request that we erase the information that we hold about you (also known as the right to be forgotten). In order to comply with your wishes, we will have to cease providing you with the services.

5: The right to restrict processing - You may ask us to restrict the processing of your personal information if you think it is inaccurate, you object to the processing, or you wish us to retain the information past the point at which we would normally remove it as you wish to establish or defend a legal claim.

6: The right to data portability - You may request a copy of the personal data that we hold about you in a machine-readable format (for example an Excel spreadsheet or text file) for the purposes or re-using that data for any reason.

7: The right to object - Should you object to our handling of your data in the areas of direct marketing, processing orders, or for any other reason then you may inform us of your objection. If we agree with your written objection then we will not use the data in the way to which you are objecting.

8: Rights in relation to automated decision making and profiling - We may make automated decisions (via a computer algorithm) on certain aspects of the marketing materials that we send to you. We do not make any other automated decisions on your information. We do not make any decision on what the GDPR regulations suggest is special categories of personal information; nor make any decisions based on ethnicity, race, sex, gender or disability. If you object to the automated data processing that we perform on your personal information, then you may ask us not to do this.

If you have any questions regarding our GDPR policies of the data that we hold on you, please do not hesitate to contact us.